Subject: GPRO Course Available Near You!

Dear [name],

[organization] invites you to attend our upcoming GPRO [course] training on [date].

GPRO is a certificate program that teaches the people who build, renovate and maintain buildings the tools to integrate construction and maintenance practices into their everyday work. With over 15,000 certificate holders across the US and Canada, attendees will walk away from the course with knowledge of the high-performance building industry as well as a certificate once they pass the exam. For more program information, visit gpro.org.

COURSE INFORMATIONGPRO [course]  
[Organization]  
[Address Line 1]  
[Address Line 2]  
[Date] [Time]  
[Price]  
[Credits offered]

We hope you can join us! Please register online or contact [name] for additional information.

See you in class!  
[Name]